## A.5 Affiliated Chiropractic Educational Institutions Policy

Any Chiropractic Educational Institution may become affiliated with the International Chiropractors Association (ICA) upon such mutual terms and conditions as the Board of Directors may agree upon.

**Process:** Chiropractic Educational Institutions may apply for the status of official affiliate of the ICA. Such affiliate status shall be for a period of five years, with unlimited opportunity for renewal of said status. The conditions upon which Chiropractic Educational Institutions may become affiliated with ICA, shall be as follows:

- 1. Agree in principle with the purposes of the International Chiropractors Association as specified in the By Laws and Policy Statements.
- 2. Submit a formal application or letter of application, seeking affiliate status. The Application must be in writing and come from the authorized officer or board of the affiliating institution. The Application should contain information as to the location, student population and purpose of the affiliating institution and express intent to adhere to and promote the purposes and ideals of the ICA. Such applications shall also include the charter, constitution and bylaws of the affiliating institution and a statement regarding the legal/organizational status of the institution.
  - A. The Application should be addressed to the International Chiropractors Association Attention of the Executive Director.
  - B. Said Application will be referred to the Education Committee for review and placed on the agenda of the next meeting of the Board of Directors.
  - C. Upon a report by the Education Committee, the Board of Directors of ICA will consider the application. A simple majority vote is required for approval.
  - D. Existing Affiliated Schools are grandfathered into this process and shall not be required to reapply. The Education Committee shall be responsible for reviewing the existing affiliated school's initially and every subsequent five years. Upon review, the Committee will make a referral to the Board of continued affiliation; or if egregious deviations have developed, notify the Board of concerns with a recommendation to address the affiliation concerns directly with the school leadership.
  - E. The Education Committee, using the previously noted standards, shall establish their own process and review policies.
  - F. It is understood that varying memberships and locations create dissimilitude in organizations and that principles in general shall be the controlling factor to be considered by the Board of Directors in approving affiliations.
  - G. The Board of Directors shall develop a statement of rights and responsibilities for affiliated educational institutions.

(Last Revised and Approved by the Board on April 20, 2023)